

Minutes of the Regular Board Meeting of the Bayou Vermilion District  
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana  
4:30 pm, November 20, 2019

**Call to Order** was given by President Pro Temp Comeaux. The meeting was called at 4:30 pm.

**Roll Call:** Given by the Secretary: Catherine Comeaux, Thomas Michot, Ray Landry, Robert Minyard, and Calvin Leger were present. Commissioners Kristie Cornell, Don McConnell and Jennifer Farr were absent. There was a quorum.

**Approval of Minutes:** **MOTION:** (R. Landry/R. Minyard) Motion to accept the minutes from the October 23, 2019 regular meeting. All were in favor. Motion carried.

**Introduction of Guest(s):** Guests: Deborah Simeral and Marissa Petrou, both representing the VLHMF. Staff: CEO Cheramie, Anne Mahoney, Brady McKellar, Melissa Bastien, Greg Guidroz, Shawntell Lewis, Maegan Smith, Millicent Norbert, Curtis Willingham, and Kim Fournet.

**Public Comment(s):** There were no public comments.

**President's Report:** There was no President's report.

**CEO's Report:** CEO Cheramie presented the board the tentative budget. Dr. Cheramie received the October numbers but they have not been entered in the tentative budget. The expenses and revenues for November and December are estimations. The main reason for the negative number in the excess of revenues over expenses is due to the down turn in weddings, company parties, and other special events. The 2020 estimated budget has a very conservative number for Ad Valorem collections. No employee will be terminated, as supposed at the October meeting and most will receive a small raise. The Ad Hoc Finance Committee agreed with the CEO's decisions.

President Pro Temp Comeaux asked to read the resolutions early before Commissioner Michot had to leave.

**Resolution 2019-03**, to adopt that Mrs. Catherine Comeaux, in her capacity as president pro temp of BVD Board of Commissioners, is authorized to sign the addendum to the lease between LRA (lessor) and BVD (lessee). **MOTION:** (R. Minyard/C. Leger) to adopt said resolution. Discussion followed. Vote called. Yeas: 5, Nays: 0, Absents: 3 Abstaining: 0. Resolution was adopted.

**Resolution 2019-04**, to authorize Chief Executive Officer (CEO) to submit pre-application to Department of Environmental Quality on behalf of BVD for funding through the State Revolving Fund loan program and to furnish such additional information as may reasonably be requested in connection with the pre-application and CEO is designated as the Official Project Representative. **MOTION:** (R. Minyard/R. Landry) to adopt said resolution. Discussion followed. Vote called. Yeas: 5, Nays: 0, Absents: 3 Abstaining: 0. Resolution was adopted.

Copies of CEO Cheramie's report and coordinators reports (on file) were e-mailed. CEO reviewed his report. Check Signing Authority:

With the departure of Rodney Richard and Ben Richard from the board, we only have Don McConnell and myself as signatories to the accounts. Dr. McConnell was out of town and not available to sign some checks that needed to go out on Friday, November 15. We contacted the bank and apprised them of the situation. Since it is our policy to have two signers on our checks, Ms. Kathy Comeaux with Iberia Bank informed us that we need to send them a copy of the checks that should be allowed to clear. We sent her scanned copies of the twenty-one checks that had to go out Friday, along with our request to make an exception to our rule of having two signatures on the checks, with a cc to Dr. McConnell. We need to designate two other board members as signatories to the accounts. Once you have determined who those members should be, they will have to go to the bank as soon as possible to fill out the appropriate paperwork in order to avoid this situation in the future. The signatories will be David Cheramie, Hiram “Don” McConnell, Ray Landry, and Robert Minyard.

The Black Pot event brought in over \$19,000.00, but there were a few incidents. The most offending was the representatives of Black Pot saw fit to allow a couple who met at the festival years ago to get married in our chapel Saturday morning. Even with these incidents, Black Pot’s security deposit was returned but they were charge \$400.00 for the wedding. Commissioner R. Landry asked about previous years’ incidents, Maegan Smith informed the board a record had been kept concerning incidents. CEO will email the October number tomorrow. BVD continues to have more visitors with less revenue.

Commissioner Thomas Michot left the meeting at 5:10.

With his departure, there was no longer a quorum.

**Marketing/Public Relations:**

**Finance/Capital:**

**Operations/Bayou/Maintenance:**

**Environmental:**

**Curatorial/Acquisitions:**

**Master Plan:**

**Budget:**

**New Business:**

**Adjournment:** MOTION: (R. Landry/R. Minyard) Motion to adjourn. All were in favor.

Motion carried.

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Catherine Comeaux, President Pro Tempore